

We're Here to Help

Personal computers, software and other support equipment are provided for the convenience of groups meeting at the Jonsson Conference Center in Woods Hole. The Center is suitable for accommodating meetings with various requirements, including periods of concentrated writing or final report preparation.

Office Equipment

Complete basic office supplies and equipment including computers are provided. Groups are requested to submit a list of needs to the Meetings Manager at the Center and requested items are delivered to the group's assigned conference area/room(s). For special requirements, local rental equipment is available and will be provided at cost. Contact the Meetings Manager for additional details, information and rates.

Any irregularities in operation or equipment failure are to be reported to the Meetings Manager or the Computer Technician. We ask that you do not change configurations of software or equipment or to install additional software.

Contact the Meetings Manager to arrange for computer requirements exceeding the quantity and availability at the Center. Reasonable standard rental rates will apply. Individual groups may choose to transport portables or laptops available for common use within their board, office or commission. Coordination of user needs and equipment assignment is arranged by the Center's management.

Technology Assistance

The Computer Technician at the Jonsson Center is available to provide assistance and instruction on use of computer, audiovisual, facsimile and copying equipment. The Computer Technician will coordinate scheduling, perform minor adjustments or repairs and coordinate service requirements. Assistance with technology is limited to the capacity of the on-site staff and regional resources.

Wireless for Mac Users

Mac users will find that getting connected to the wireless network for visitors is just as easy as for PCs. Make sure the airport card is active and that you do not have a network location selected for static information defined. After that, complete following steps:

STEP 1

Select the wireless network for visitors from the visible networks in your wireless network viewfinder.

STEP 2

Open your web browser and go to: <http://www.nationalacademies.org>

STEP 3

You should be able to see the National Academies website and now have access to the Internet.



THE NATIONAL ACADEMIES

Advisers to the Nation on Science, Engineering, and Medicine

ITS Helpdesk

Tel: 202-334-3430

Toll Free: 1-800-828-4792

Fax: 202-334-3465

Email: helpdesk@nas.edu



WIRELESS COMPUTING AND TECHNOLOGY RESOURCES



**JONSSON CONFERENCE
CENTER
WOODS HOLE, MA**



Visitor Wireless Network

A visitor wireless network is available inside the Hackerman House and Clark Carriage House at the Jonsson Conference Center in Woods Hole. The wireless signal is also available outside on the various porches and open spaces on the grounds close to the Main and Carriage Houses. There are network printers attached to the visitor network that you can print to as well.

The visitor wireless network is an open, unsecured access connection providing you with a direct link to the Internet. Getting connected wirelessly is simple. Just follow these three steps:

1. Enable your laptop's wireless network device
2. Select the visitor wireless connection
3. Test the connection - access a site

STEP 1

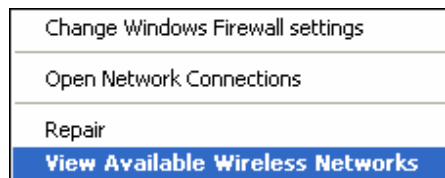
To "see" the visitor wireless network, you must enable your wireless network device on your laptop. Properties for the device can be found under

Start >> Settings >> Control Panel >> Network Connections.

If you have wireless software that permits creation of profiles for various locations from which you connect, you may need to create a profile with an **SSID = visitor**.

STEP 2

Once your wireless device is enabled on your laptop, the wireless network for visitors should appear in the list of **Available Windows Networks**. This list can be found in the lower right-hand corner of most laptop displays after the wireless network device has been enabled. Double-click on the **View Available Wireless Networks** to select the wireless connection.



STEP 3

Now that you can see the wireless network for visitors and have connected successfully to it, open your web browser. Test the connection by typing in the National Academies website URL:

<http://www.nationalacademies.org>

You should be able to see the National Academies website and now have access to the Internet.



Technology Resources

Computers

There are six Dell computers connected to the internal NRC network located in the conference rooms and common areas. These PCs should be used for work on National Academies projects. Also, there are approximately ten PCs connected to our visitor network. These visitor PCs can be used by anyone wishing to access the Internet or to work on electronic documents. Both the networked and visitor computers have recent operating systems and versions of Microsoft Office. Wireless connectivity for both internal and visitor networks are available for participants bringing their own laptops. Also, the Center has one Mac laptop to assist when needed. Most computers have a local printer with access to a network printer as well.

Telephones

The Jonsson Center is equipped with a digital phone switch that allows for calls to most rooms in both the Hackerman and Clark Carriage Houses. This switch is programmed to allow you to make local calls by dialing the 10-digit number (area code + telephone number), and long distance calls by using your calling or credit card. NAS calling account codes are not accepted.

Audio-Visual Equipment

There is a data projector assigned to the three main conference rooms. Tape recorders and speaker phones are generally available to groups. Overhead projectors and slide projectors are also part of our inventory.

Video-Teleconferencing

A Tanberg 7000 is a permanent part of the Carriage house set up. Any group wishing to utilize this equipment for a video-conference should make arrangements ahead of time to allow for testing.

Copy Machines

Two photocopiers are provided. One copier is located in the Service Center (Room 204) and has collating, stapling, two-sided copy and reduction features. The second is a tabletop copier for single copies and small projects located in the Carriage House. Copiers are self-service and are easily operated. Groups are assigned a copy card upon arrival and charges will be calculated according to the number of copies for each group's ID.